



DEPUTY CHIEF OF STAFF FOR INSTALLATIONS

Our Vision for Enduring Installations

Mission Responsive...Sized to Fit...Supporting the Army Family...Community Integrated...
Environmentally Clean...Energy Efficient...Cost Effective



BULLETIN NO. 00-3

SEP 00

AMC AWARDS

2000 U.S. ARMY MATERIEL COMMAND (AMC) FIRE PREVENTION AND PROTECTION AWARD PRESENTATIONS. During this year's AMC Fire Chief's training session in Dallas, TX, we announced winners and runners-up for the 2000 Fire Prevention and Protection Program Awards. We presented decorative award plaques to the following representatives and installations:

CATEGORY	WINNER	RUNNER-UP
Government-Owned, Government-Operated (GOGO) Installations	U.S. Army Garrison-Fort Monmouth	Rock Island Arsenal (RIA)
Government-Owned, Contractor-Operated (GOCO) Installations	Holston Army Ammunition Plant (AAP)	Hawthorne Army Depot (AD)
Fire Prevention Office	Crane Army Ammunition Activity (AAA)	Adelphi Army Laboratory Center
Fire Fighter of the Year	Joshua Diede, Hawthorne AD	Kevin Atkinson, U.S. Army Tank-automotive and Armaments Command (TACOM)
Heroism	Gerald Urwin Randy Wille David Fulton Timothy Wolf Jerry Shackelford Robert Warren Brian Hansen RIA	

Congratulations to the winners and runners-up! A special thanks to all the installations that entered this year's contest. (AMXIS-C/Mr. Oehler/DSN 793-8260)

CONGRATULATIONS! to Red River Army Depot (RRAD), Texarkana, TX, our AMC nominee in the FY 00 Chief of Staff, Army Supply Excellence Award competition. RRAD again, for the second consecutive

year, received Honorable Mention recognition in the Tables of Distribution and Allowances Installation Level category. They exemplify the highest standards of supply discipline and professionalism. We commend their dedication to excellence in supply operations and their fine representation of AMC in the Army-wide competition. (AMXIS-L/Ms. Kilpatrick/DSN 793-8317)

FACILITIES ENGINEERING

NEW VERSION OF ARMY REGULATION (AR) 420-72, FACILITIES ENGINEERING TRANSPORTATION INFRASTRUCTURE AND DAMS. You can find a new web-enabled AR 420-72, 27 Apr 00, at the Assistant Chief of Staff for Installation Management (ACSIM) website -- **www.hqda.army.mil/acsimweb/fd/policy/ar420_72**. Previously titled "Surfaced Areas, Bridges, Railroad Track, and Associated Appurtenances," the new regulation covers pavements, roads, railroads, bridges, and dams. Chapter 5 on impoundment dam maintenance and repair is new as well as the section on Emergency Relief for Federally Owned Roads Program in chapter 1. Chapter 4 on bridges has undergone major changes. Also, the new regulation allows use of municipal, regional, or private service contractors where cost effective or for operational advantages. Make sure you use the above website address since some sites still have the old 1991 version of AR 420-72. (AMXIS-C/Mr. Reindl/DSN 793-8264).

UNBALANCED ELECTRICAL SYSTEMS. At many AMC installations the mission requirements have been reduced resulting in increasing the single phase loads. Placement of single phase loads on a three phase electrical distribution system without regard to what phase the connection is made can lead to unbalanced conditions throughout the system. Unbalanced phase voltages can create problems; e.g., when line voltages applied to a polyphase induction motor are not exactly the same, the full speed unbalanced current will be approximately 6 to 10 times the percentage voltage unbalance, and temperature rise will increase considerably. If your



electrical distribution system is currently unbalanced and/or you have installed several single phase loads on your system, you should perform a survey to identify these loads. Balance your primary phase voltages by shifting single phase loads along the distribution system until you obtain a minimum primary voltage unbalance. (AMXIS-C/Mr. Taylor/DSN 793-6656)

CERTIFIED ENERGY MANAGERS TRAINING HELD 31 JUL-4 AUG 00.

We held the training at the Isle of Capri and had 28 attendees. Two excellent instructors took us all through the various and many areas of Energy Engineering. Of the 28 attending, 26 opted to take the exam, speaking very well for the commitment of all who attended. We had an 88 percent passing rate which is very good. Many thanks go to Mr. Satish Sharma, ACSIM, and Mr. Grant Keath and Mr. Jeff Hager, U.S. Army Logistics Integration Agency, who funded the entire training opportunity. AMC had the majority of attendees with 19, but we also had energy managers from ACSIM, U.S. Army Test and Evaluation Command, Construction Engineering Research Laboratories (CERL), Camp Robinson, U.S. Army Reserve Center, and Carlisle Barracks. The training was contracted through the Association of Energy Engineers, who came on-site with two excellent instructors to Bettendorf, IA and trained our energy managers. (AMXIS-C/Mr. Reeves/DSN 793-8292)

ENERGY SAVINGS PERFORMANCE CONTRACTING (ESPC) -- A SUCCESS STORY FOR AMC.

This has been a banner year for AMC in its efforts to introduce ESPC throughout the Command. In FY 99 AMC had only 5 installations involved in ESPCs; this year we have 14. The ESPC has provided AMC with a way to upgrade its facilities, install new equipment, and save energy. All this without investing any capital funds.

The ESPC program is intended to allow private contractors to analyze how the installation consumes energy and to propose energy saving projects. If implemented these projects replace, repair, and modernize energy consuming facilities and equipment. The contractor provides dollars needed to perform these modifications, including the cost to engineer, design, construct, operate, and maintain. Contractor reimbursement comes from savings generated by the project. The unique feature with this type of contract is that the contractor must prove savings were realized before he receives any compensation for work performed.

Unlike the old shared energy contracts where the contractor received a percentage of the energy savings, i.e., the more energy you saved the more the contractor was paid, now the contractor only receives payment equal to his investment, profit, and financing cost. Consequently, if estimates were conservative and more energy is saved, the installation reaps all the additional savings. Typical projects to date range from \$5M-\$10M with a payback over 15-20 years.

Like all things in life there is no free lunch. While the contractor's costs are deferred until energy savings are realized, funds are required to implement and administer the contract, support the installation in design reviews,

and perform construction inspection. These services are performed by a variety of providers including the U.S. Army Corps of Engineers (USACE), Huntsville Engineering Support Center, Department of Energy, CERL, U.S. Army Cold Regions Laboratory, and others as necessary to support the project. Typical support costs range from \$50K-\$100K per project. In FY 00 the Office of the Secretary of Defense (OSD) provided \$365,000 to AMC to support this effort. Indications are that additional funds are being provided to support ESPCs in FY 01. While these funds are not for paying off the contractor, they will pay for all ancillary costs to implement the project.

ESPCs do not provide all the answers to dwindling funds, but they do go a long way to supplement what we do receive. The program does not fit all our financial requirements, but the bottom line is if you have a need for infrastructure improvement, the project has potential for energy savings improvement, and you do not have the funds to do the work, then ESPC may be the answer. Contact us for additional information. (AMXIS-C/Mr. Faith/DSN 793-6485)

PERIODIC DIELECTRIC TESTS OF INSULATING LIQUID FOR HIGH VOLTAGE EQUIPMENT ENSURE RELIABLE POWER SUPPLY.

Mineral and silicone liquids with high fire point are used as a cooling and insulating medium for liquid-filled equipment such as high voltage transformers, oil circuit breakers, voltage regulators, oil switches, auto-reclosers, etc., which form the critical components of the installation power supply and distribution systems. The oxygen in the air and moisture will cause formation of acids and sludge in the insulating liquid. Moisture in a very small amount can reduce the dielectric strength of the liquid below its acceptable value. Also, insulating characteristics of the liquid may deteriorate due to working environment and carbon deposits due to arcing. Liquid-filled equipment with poor insulating characteristics result in unexpected power outages, safety hazards to personnel, and premature equipment failures. This becomes more critical for installations with very old liquid-filled equipment.

Therefore, periodic dielectric tests on the insulating liquid are essential for trouble-free operation of this equipment. TM 5-684, Apr 79, Electrical Exterior Facilities, table 17-1, recommends testing of insulating liquid every 2 years for circuit breakers, reclosers, oil switches, and voltage regulators, and 5 years for transformers. (AMXIS-C/Mr. Biswas/ DSN 793-5832)

FORCE PROTECTION STANDARDS FOR NEW CONSTRUCTION AND MAJOR RENOVATION WORK.

You need to follow Interim Department of Defense (DOD) Antiterrorism/Force Protection (AT/FP) Construction Standards, 16 Dec 99, to ensure minimum standards are met. Minimum standards shall be incorporated into all new construction and major renovations for inhabited buildings. Please note that major renovation is defined as modifications to buildings that cost in excess of 50 percent of the replacement cost of the building. However, if you plan to replace existing windows and doors and the

replacement cost is less than 50 percent of the replacement cost of the inhabited building, we still recommend you follow the minimum standards for these items. It will be economical to replace the existing windows and door units with laminated glass rather than installing fragment retention film to the new windows at a later date. (AMXIS-C/Mr. Penmatcha/DSN 793-8296)

WHAT HAPPENS ON A FORCE PROTECTION VULNERABILITY ASSESSMENT (FPVA)?

An AMC team visits installations triennially to determine force protection weaknesses. One of the key installation players in force protection is the Directorate for Public Works (DPW), so the FPVA visits include an engineering team member from the USAMC Installations and Services Activity (AMC I&SA). The focus of force protection is on "people" so the visit has a significantly different flavor than one might expect if the focus were on "things."

So what should one expect? The AMC assessments generally start Monday morning and end by close of business on Thursday. Most DPW interaction will be with the installation's designated Force Protection Engineer. He should already have had formal training and be actively involved in the Installation's Force Protection Working Group and in supporting the DPW on the Commander's Force Protection Committee. Both individuals (and other key personnel) are invited to the Commander's in-brief and out-brief.

The overall DPW posture with regard to force protection is largely determined by a questionnaire answered jointly by AMC and installation engineering representatives, and sometimes with the support of the installation Force Protection Officer. The questionnaire covers 17 of the 32 standards of AR 525-13 for which the DPW has a primary responsibility or the DPW either provides or receives data. A DPW is considered to be doing well if the staff is capable and force protection is integrated into the processes just as building loads, lighting, parking, and all other engineering factors are considered.

The other major activity is the conduct of a Security Engineering Planning Assistant (SEPA) analysis on at least one key structure. The participants are the three individuals noted above plus a Security Office representative. The example analysis is developed in such a way as to provide training for the participants. The SEPA is a software program developed by the U.S. Army Center for Protective Design. The AMC team leaves a copy of the software with the installation so the installation can analyze the remainder of the key facilities after the end of the visit.

The overall infrastructure, both on and off post, is an area receiving increased attention. AMC is still working out the visit aspects of this area.

The Commander receives a private desk-side briefing by the visiting team's leader. The leader will cover the Red-Yellow-Green ratings assigned to each standard. There will also be a formal Commander's out-brief (full

audience) which will include a section of slides and a presentation entitled 'Engineering.' The team prepares a final report after the visit to help document findings. In the report, one will find observations directed at concerns and positive aspects of the force protection program. Some items will require a response by endorsement.

Of course this is just one aspect of the visit, the engineering portion, and the description here is very brief. All installations are unique so the team members stay flexible in their assessments. If you do not yet feel comfortable with your DPW's force protection posture, call us and become prepared. (AMXIS-C/Mr. Shepherd/DSN 793-8368)

ANNUAL BRIDGE DATA REPORTING DATE SET. Per regulation, installations must submit bridge safety inspection data annually. This year the suspense date for submission to AMXIS-C is 16 Oct 00. This is to allow us to accumulate the data into an AMC submission to the Department of the Army (DA) near the end of the calendar year. As with prior years, extensions to the suspense date are available on a case by case basis from the POC. (AMXIS-C/Mr. Shepherd/DSN 793-8368)

FACILITY REDUCTION PROGRAM (FRP) – DOD INSPECTOR GENERAL (IG) AUDITS.

The FRP is a highly visible program run by DA. The overall Army objective is to demolish 53.2M square feet between FY 98 and FY 03. DA is under intense scrutiny and pressure from OSD, the Office of Management and Budget, and General Accounting Office (GAO) and is tracking FRP dollar obligations in the program element of XXXX93. This is one measure OSD uses to track the Army's performance. In FY 99, the Army's performance was only 52 percent (obligations in distributed FRP funds) and the Army would like to do better. AMC sites that received FRP dollars must make sure the obligations occur in the correct program element (the program element will be 439893 for Operation and Maintenance, Army) to help improve the Army's performance.

The DODIG office is planning to conduct site audits at various Major Army Commands (MACOMs). These audits could take place at any Army site that contributed to the FRP program. As a minimum, the auditors will be looking at supporting documents showing: the parties involved in the demolition process, square feet demolished, completion date of demolition, contracts (if demolition by a contractor), funding documents, and appropriate signatures.

We recommend that FRP POCs/Real Property Officers keep the following documents together:

- An approved DA Form 337, HUD McKinney information;
- Any applicable environmental documentation;
- A copy of an approved work request (Project) to demolish the facility;

- A copy of the contract if used to demolish the facility by a contractor;
- Funding documents to show the program elements.

During our Facilities Engineering/Energy Programs Review visits, we found sites were maintaining these documents in either building folders, project folders, or maintaining a set of facilities under one demolition project in one folder. It is important that you keep all needed information by a facility, organized by facility, and at one central location so it comes in handy at the time of an audit. (AMXIS-C/Mr. Yerra/ DSN 793-8290)

ENVIRONMENTAL QUALITY

DRINKING WATER RESOURCES ON-LINE

The U.S. Army Center for Health Promotion and Preventive Medicine maintains a website which includes links to Army, DOD, and Federal Regulations. You can find the website at: <http://chppm-www.apgea.army.mil/dwater/regulations.html>. Of particular note is the link to the National primary drinking water regulations. This link includes a table of existing and future national primary drinking water regulations by Regulation Name, Name of Contaminant, Maximum Contaminant Level, and Monitoring Frequency in an easy to read table. These regulations also include the recently passed Surface Water Treatment Rule and Disinfection By-Products Rule. (AMXIS-U/Mr. Buske/DSN 793-8255)



ARMY ALTERNATE PROCEDURES ARE NEARING FINALIZATION

The Army Alternate Procedures has just received its third review by MACOMs and is nearing completion and adoption. This is an **optional** method of compliance with Section 106 of the National Historic Preservation Act. Section 106 of the Act requires consultation with the State Historic Preservation Officer (SHPO) when an action may affect an historic property. This can be time consuming and delay mission if overlooked in the early stages of project planning. The Army Alternate Procedures would streamline the process through a programmatic approach of identifying the proposed actions and mitigations for the actions in a section of the installations Integrated Cultural Resource Management Plan. The SHPO and Advisory Council on Historic Preservation would certify this portion of the plan and no further consultation would be necessary as long as the action was identified in the plan for a period of 5 years. We appreciate the comments we received from installations and MSCs on the Army Alternate Procedures. We consolidated your comments/questions and submitted them to HQDA for consideration. (AMXIS-U/Mr. Sharp/ DSN 793-6258)

DEFENSE ENERGY SUPPORT CENTER (DESC) CENTRALLY FUNDED CONTRACT FOR STORAGE

TANK QUALITY ASSURANCE TESTING. DESC has a centrally funded contract vehicle in place to cover tank and pipeline tightness testing, leak detection, assessment of tank liners, cathodic protection, and other associated work to achieve compliance. These services are available at no cost to Army activities with eligible mobility fuel (JP8, Diesel, Gasoline) storage systems. This includes 32 facilities at 18 AMC installations with approximately 125 storage tanks available for this service that are eligible for funding consideration. We suggest MSCs/ installations quickly review their aboveground storage tank/underground storage tank Environmental Program Requirements for applicability. You can use this centrally funded contract in lieu of any proposed similar work that requires expenditure of environmental funds. The AMC POCs are Mr. Ran Sharma, AMC, DSN 767-9571 and Mr. William Wyatt, AMC I&SA, DSN 793-8269. (AMXIS-U/Mr. Wyatt/DSN 793-8269)

REAL ESTATE

PROCEEDS FROM TRANSFER, SALE, AND LEASE OF PROPERTY

The sale and outlease program is an excellent opportunity for installations to generate additional revenues while using a business-like approach to manage their assets. The program has generated a tremendous amount of funds for installations since its inception in FY 91. Public Law 101-510 authorizes proceeds from the sale of surplus real estate and related personal property and lease receipts to be deposited into a military department's special account and made available as follows:

(1) 50 percent of such amounts for the installation where the property is located;

(2) 50 percent of such amounts by the military department that has jurisdiction over the property.

The proceeds may be used for maintenance and repair and environmental restoration. It is imperative that each installation track sale and rental amounts generated so that they can ensure receipt of the correct funds generated. The Assistant Secretary of the Army for Financial Management released approximately \$2.4M on 31 Jul 00 to AMC MSCs. This represents 50 percent of the funds generated for the period of time. (AMCIS-R/Mr. Carter/DSN 767-9895)

UNOBLIGATED FUNDS FROM THE SALE AND OUTLEASE PROGRAM

As many of you are aware, the Sale and Outlease Program is an excellent opportunity for installations to generate additional revenues for maintenance, repair, and environmental restoration. In Apr 00 the Army released additional sale and outlease funds generated from Jan-Sep 99. These funds are considered no-year funds and are available beyond fiscal year end; however, installations should execute the funds as quickly as possible. Public Law requires that these funds be used for environmental restoration and maintenance and repair. Funds may be split from these types

of projects if sufficient dollars are not available to complete a project. These proceeds may be supplemented with other funds for the same type projects. (AMCIS-R/Mr. Carter/DSN 767-9895)

MCKINNEY HOMELESS ASSISTANCE ACT QUARTERLY REPORTING.

Title V of the Stewart B. McKinney Homeless Assistance Act, as amended, requires HUD to request information from Federal landholding agencies regarding unutilized, underutilized, excess, and surplus Federal real properties (including land and buildings). HUD collects this information quarterly to determine which properties may be suitable for use as facilities to assist the homeless. To comply with this Public Law, all Army installations must submit a quarterly report on the status of unutilized, underutilized, or excess real property. Installations must also complete a McKinney Homeless Checklist for all properties they have not previously reported and submit the status on the quarterly report of any property that has changed. Quarterly reports are due to the USACE Installation Support Division on 15 Jan, 15 Apr, 15 Jul and 15 Oct of each year. The Army's POC for McKinney Homeless Assistance Act is Mr. Jeff Holste at USACE. Please note that Jeff and the Installation Support Division have moved from Fort Belvoir. Jeff's new address is: HQ, US Army Corps of Engineers, Military Programs, Installation Support Division, ATTN: CEMP-IP (Jeff Holste), 441 G Street, NW, Washington, DC 20314-1000. Jeff's new phone number is: (202) 761-5737 or DSN 763-5737. Send all McKinney Homeless Checklists and quarterly reports to Jeff at his new address. (AMCIS-R/Mr. Carter/DSN 767-9895)

AMC REAL ESTATE MANAGEMENT DIVISION HAS NEW INDIVIDUAL MOBILIZATION AUGMENTEE (IMA).

MAJ Bill Voelkner has been assigned to the HQ AMC Real Estate Management Division, AMCIS-R, as an IMA. MAJ Voelkner will be on his first annual tour with AMCIS-R from 11-22 Sep 00, and he will provide a significant value to the Division. During a period of mobilization, he will be responsible for assessing real estate requirements; receiving, facilitating, and processing real estate transaction requests necessary for meeting identified requirements; and overall management of the real estate mobilization program to ensure efficient and complete fulfillment of the assigned mission. We look forward to MAJ Voelkner's future active duty assignments with AMCIS-R. (AMCIS-R/Mr. Carter/DSN 767-9895)

TRANSFER OF BASE REALIGNMENT AND CLOSURE (BRAC) PARCEL AT SENECA ARMY DEPOT ACTIVITY (SEDA) FACILITATES REUSE OF NEW YORK STATE PRISON.

A "win-win" scenario was brought to fruition recently at SEDA whereby the State of New York was able to build and operate a badly needed new prison complex, and AMC was able to transfer 734 acres of excess BRAC property. The Base Transition Team at SEDA worked hard to prepare the necessary documents required for the transfer including a Finding of Suitability to Transfer, BRAC Disposal Support Package, and Deed for the excess property. The New York State Department of Correctional Services accepted title through a Public Benefit Conveyance to the property in Aug 00 and began

operation of the new prison in Sep 00. The new prison is expected to generate 500 construction jobs and 638 full time positions, which will help offset the jobs lost at SEDA as a result of the BRAC closure. (AMCIS-R/Mr. Goetz/DSN 767-9282)

INTERIM ENVIRONMENTAL GUIDANCE FOR REAL PROPERTY ACQUISITION, OUTGRANT, AND DISPOSAL TRANSACTIONS.

HQDA recognizes the fields' need for the Army's latest Comprehensive Environmental Response, Compensation, and Liability Act and National Environmental Policy Act guidance for real property transactions while DA PAM 200-1 is being updated. HQDA/ACSIM sent a memorandum to MACOMs, dated 2 Aug 00, containing the PAM's proposed text for Section 15-6, Real Property Acquisition, Outgrant, and Disposal. That memorandum is or will soon be available at your MSC's Environmental Office. If you are a Realty Specialist involved in these type transactions, I strongly recommend you go to your Environmental Office and get a copy of the memorandum. (AMCIS-R/Mr. Graziano/DSN 767-3420)

AMC LOOKS FOR WAYS OF IMPROVING THE DISPOSAL PROCESS.

AMC, along with other Army activities, has been looking at ways to improve the Disposal Process for excess real and personal property. Our disposals normally take years and an enormous amount of resources. With that in mind one of the initiatives that DA, AMC, and GSA are doing at this time is to pursue solutions on how best to remediate and promote reuse of these properties. We will seek creative solutions from industry professionals specializing in contaminated property transactions and BROWNFIELD redevelopments. Some solutions may include public/private partnerships, early transfer, and public benefit conveyances. The Army staff, AMC, and GSA are now looking at six AMC installations that could be disposed of within a very short period of time -- 6 months or less. The installations are Twin Cities AAP, St. Louis AAP, Tarheel Army Missile Plant, Charles Melvin Price Support Center, and Longhorn AAP. The Army will team up with GSA to set accelerated timelines for disposal of these properties.

We will push our MSCs and installations to aggressively prepare and submit required documentation for reporting these six sites for disposal. GSA is also willing to assist us in preparing some documentation that is normally our responsibility. Remember, this is an additional initiative that the Army is considering at this time.

In the last Bulletin I talked about three initiatives that we were considering:

(1) Army Land Office, which would be responsible for preparing excess properties for disposal. That office would manage the real property until it could be turned over to GSA for disposal and GSA conveys the property or accepts custody and accountability of it.

(2) The "Transfer of Cornhusker AAP." AMC and the Corps of Engineers are still in hot pursuit on this initiative, which has not yet been completed.

(3) The "Accelerated Army Industrial Base Property Disposal Process" - A joint GSA and Army initiative which would establish an accelerated process for transitioning excess Government owned industrial installations to the private sector.

Consideration is being given to the formation of a "Rapid Improvement Team (RIT)" that would develop a strategic model and implementation plan to change and improve the Army's current disposal process. We may end up with a process that takes something from all these initiatives. We will keep you posted as things change. (AMCIS-R/Ms. Chuck/DSN 767-9002)

INSTALLATION LOGISTICS

ARMY SURCHARGE INCREASE FOR ALTERNATIVE FUELED VEHICLES (AFV) IN FY 01. DA has requested GSA to increase the Army surcharge to fund for AFV from \$5 per vehicle to \$10 per vehicle starting FY 01. DA has determined last year's surcharge provided insufficient funds to meet the goals of the Energy Policy Act (EPACT). DA hopes to meet the goals of EPACT, the Clean Air Act, and Executive Order 13149 utilizing this surcharge increase. GSA will collect approximately \$6M in FY 01 to conform to the AFV funding efforts. With DA and GSA partnering in this effort, the Army will be able to comply with mandates and maintain a leading AFV role within DOD. (AMXIS-L/Ms. St. Clair/DSN 793-6334)

CHIEF FINANCIAL OFFICER (CFO) ACT COMPLIANCE -- A 2000 PRIORITY. We know everyone in the AMC equipment management community has worked very hard over the last 2 years to ensure all AMC "capital assets," "fixed assets," or whatever the accountants are calling them this year, are properly recorded in the Defense Property Accountability System (DPAS), "activated," and depreciating. The work consisted of catalog data screening, changes, and numerous directed "clean up" drills. If this is news to you, it's time to shift gears. We strongly urge you to make your CFO Act compliance a high priority and take the actions we have recommended. Audits by DOD contractors will begin in Oct. They will validate your end of year financial statements. Don't put your Commander or Director in the position of being a lawbreaker. AMC I&SA is here to assist if you need it. (AMXIS-L/Mr. Morris/DSN 793-8301)

THE DOD GUIDANCE ON PROPERTY, PLANT AND EQUIPMENT (PP&E) IS AVAILABLE.

AMC Equipment Managers (EMs) and Property Book Officers (PBOs) should be sure to add Volume 4, Chapter 6, "Property, Plant and Equipment," of the DOD Financial Management Regulation to their bookshelf. You can get it at the following website: <http://www.dtic.mil/comptroller/fmr/04/index.html>.



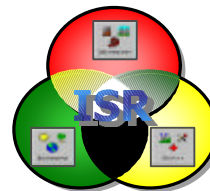
To access the PP&E chapter click on chapter 6 at the index page. Chapter 6 of volume 4 incorporates PP&E related Federal-wide accounting standards, PP&E policy and guidance previously issued by OUSD(C) memorandum, proforma accounting entries using US Standard General Ledger accounts (for our friends in Resource Management), capitalization threshold policy, depreciation guidance and standard recovery period (useful lives) policy, and much more. Impress the auditors.

On other PP&E fronts...

- The study on alternatives for accounting and reporting National Defense items is done. The Federal Accounting Standards Advisory Board will be briefed and we can expect an impact on our property books. We'll keep you posted.
- A study on property in the possession of contractors by Defense Contract Audit Agency is done too. New policies will be generated based on its findings. Army auditors are out in the field now verifying the information. You may have already met them.

We are planning a serious presentation on PP&E at the AMC Installation Logistics Workshop. Don't miss it. (AMXIS-L/Mr. Morris/DSN 793-8301)

DPAS MAINTENANCE AND UTILIZATION (M&U) WORKING GROUP. The DPAS M&U Working Group recently finished and submitted a System Change Request (SCR) for a "universal interface." The purpose of the interface is to allow any DPAS user to adopt any commercial or Government maintenance management system. It precludes having individual organizations requesting unique interfaces for locally developed or purchased systems. The system developer or vendor adapts the data in the interface file to the unique fields in their system. If approved by the DPAS Configuration Control Board, the interface could be available next year. (AMXIS-L/Mr. Morris/DSN 793-8301)



INSTALLATION STATUS REPORT (ISR) - SERVICES.

AMC did a disappointing job in meeting the 1 Aug 00 ACSIM suspense date. Not only did we miss the suspense, we did a poor job overall of following instructions for data input and processing. Most of our problems were the result of a general lack of knowledge about ISR by our chains of command. The priority of effort given to ISR reflected this. We'll try to do a better job of training you in 2001. We are planning site visits, more ACSIM sponsored training, and other methods of drawing attention to ISR. If you have any ideas on how to stimulate command interest, please pass them on to your MSC or MACOM focal point. Let's all promise to do a better job next year! (AMXIS-L/Mr. Morris/DSN 793-8301)

CHANGE TO DISPOSITION REPORTING OF METALWORKING EQUIPMENT.

The disposition reporting requirement for metalworking equipment is now increased from \$5,000 to \$15,000. AMC I&SA requested and received approval to waive the disposition reporting requirement for metalworking equipment under \$15,000 for all AMC units. Disposition reporting to the Defense Supply Center Richmond (DSCR) is not required for FSG 34, Metalworking Equipment, as specified in DLAM 4215.1/AR 700-43, 29 Apr 99, Management of Defense Owned Industrial Plant Equipment, under \$15,000. All other requirements contained in DLAM 4215.1/AR 700-43 are still in effect.

This waiver is effective for all AMC units for the 2-year duration of the reinvention waiver (22 May 02). We will complete a final determination on permanent adoption of the waiver prior to completion of the waiver period and notify you of the results. You still must request disposition for serviceable metalworking equipment over \$15,000 from DSCR. DSCR provides disposition instructions, an identification number, and a disposal control number. Remember to provide your Polychlorinated Biphenyl (PCB) laboratory test results with any disposition action. Do not report condition codes H or S to DSCR. You just turn in these items, with your PCB results, through your Supply Support Activity (SSA) to the Defense Reutilization and Marketing Office (DRMO). (AMXIS-L/Mr. Mecham/DSN 793-8321)

ARRIVAL OF 11 NEW REACH STACKERS. Most of our Tier I and II installations have recently received new TEREX Reach Stackers (RS). We purchased these RSs to increase container handling efficiency and to replace, one for one, some of the Rough Terrain Container Handlers needed by the active Army. Although it took TACOM some time to get the purchase completed, the majority of RSs have been delivered and on-site training provided. Those installations receiving RSs are: 2 each, McAlester AAP; 2 each, Crane AAA; 2 each, Blue Grass AD; 2 each, Tooele AD; 1 each, Anniston AD; 1 each, Red River AD; and 1 each, Letterkenny AD. (AMXIS-L/Mr. Fuglsang/DSN 793-8361)

FIXED ASSET FILES. Capital assets are a high visibility commodity; therefore, we must continue to improve the management of our capital asset program. All installations with capital assets are required to maintain a fixed asset file for each piece of equipment. The file must contain acquisition documentation such as receipt documents, purchase orders, contracts, delivery orders, invoices, or any document identifying an acquisition cost for the item. You must maintain the file until you dispose of the asset. These files should be readily accessible to the Equipment Manager (EM), PBO, review teams, and auditors. (AMXIS-L/Ms. Grobe/DSN 793-3482).

DPAS GENERATES DD FORM 1348-1 When generating a request for turn-in on the DPAS Document Register, you can add detail information identifying the turn-in destination, such as DRMO, and the Bar Code Number of a property book asset or Stock Number/Serial Number combination of a non-property book asset.

Entering this data allows you to create a DD Form 1348-1 for use as the turn-in document. The DD Form 1348-1 includes a scannable bar code for the asset stock number and document number. We believe using this DPAS generated form will facilitate turn-in of unserviceable Information Technology (IT) equipment, which you may turn in directly to DRMO, as well as serviceable IT equipment for which you have disposition instructions, bypassing the SSA. We encourage you to consider using this new DPAS feature after verifying that your servicing DRMO will accept the form. Instructions for adding the 3 of 9 bar code font can be found in DPAS release 10.0 notes. (AMXIS-L/Ms. Kilpatrick/DSN 793-8317)

PROPER REPORTING AND DISPOSAL OF EXCESS MOBILE EQUIPMENT!!

You should report your excess Chapter 2 DA controlled mobile equipment through your MSC to AMC I&SA. The appropriate inspection forms for each category of mobile equipment need to accompany each excess item reported. AMC-R 755-9, Redistribution and Acquisition of Excess Installation Equipment, 18 Sep 98, appendices B-F, informs you which forms are required for each mobile category.

When we receive your paperwork, we screen the excess item for filling shortages within AMC. If we have no requirement for the item, we will notify you to report it to the Integrated Material Management Center (IMMC). Do not offer these items to Local Reuse Agents or the DRMO without IMMC authorization. (AMXIS-L/Ms. Everett/DSN 793-3266)

ATTENTION!! ATTENTION!! GOVERNMENT PERSONNEL AT GOCO INSTALLATIONS.

We need to clarify Army requirements for Government EMs/Property Administrators (PA) at GOCOs concerning excessing procedures. With the implementation of the Plant Clearance Automated Reutilization Screening System (PCARSS) at GOCOs, installations are not meeting certain excessing requirements. To be IAW excess reporting criteria in AR 725-50, Requisitioning, Receipt, and Issue System, 26 Jan 93, chapter 7 and AMC-R 755-9, Government EMs and PAs must complete the excessing requirements. This means that for any equipment the contractor declares excess and is a controlled, reportable item, **you must** report the excess to the appropriate item manager requesting disposition instructions. In addition, you must report all excess mobile equipment to this Activity, ATTN: AMXIS-L, for disposition instructions. While PCARSS does not require contractor personnel to accomplish these screenings, Government personnel **are not** exempted from this process. (AMXIS-L/Ms. Duncan/DSN 793-8299)

MOBILE EQUIPMENT REPORTING INSTRUCTIONS.

When you report excess mobile equipment, remember:

- Excess mobile equipment requires disposition instructions prior to disposal. Disposition instructions will state the appropriate method to dispose of, or in unique circumstances, retain an excess mobile item. **Using DPAS to report excess**

mobile items does not change these procedures.

- DPAS does not provide the automated forms for the inspection of excess mobile equipment. **You must send these forms by hard copy to the AMC I&SA Installation Logistics Division.** These forms provide the information necessary to accurately redistribute excess mobile equipment.

If your organization has any questions about the DPAS Asset Redistribution Policy, please notify us by e-mail at: parkerp@ria.army.mil. (AMXIS-L/Ms. Parker/DSN 793-8303)

GOVERNMENT FURNISHED PROPERTY WEBSITES OF INTEREST. Information on Government Furnished Property is only a click away when you find the right websites. We have listed a few sites that may help you with your quest. This list has Government sites along with a brief description of the site contents.

- Contract Property Management Policy - <http://www.dcmc.hq.dla.mil/onebook/7.0/7.1/PropertyCtrl.htm>
- ACQ WEB Reference Library (DOD regulations and latest guidance) - <http://www.deskbook.osd.mil/>
- ACQ WEB Links - <http://www.deskbook.osd.mil/acqlinks/acqlinksDisplay/acqlinks.htm>
- Army Policies - <http://acqnet.sarda.army.mil/library/default.htm>

You may find some, many, or all of these sites useful. Please call me with any additional sites of interest. (AMXIS-L/Ms. Parker/DSN 793-8303)

UPDATED INFORMATION FOR DPAS ASSET REDISTRIBUTION. Our new office symbol is AMXIS-L. Please be sure to update your correspondence accordingly. Remember to update your DPAS address book for asset redistribution. MACOM policy states that AMC units will use one POC for all our sites; your new information should look like this:

Name: Paula J. Parker DSN: 793-8303
Phone Nbr: (309) 782-8303
E-mail Address: parkerp@ria.army.mil
Activity: USAMC I&SA
ATTN: AMXIS-L
Address: 1 Rock Island Arsenal
City: Rock Island
State: IL ZIP CODE: 61299-7190

(AMXIS-L/Ms. Parker/DSN 793-8303)

JOIN OUR E-MAIL LIST FOR EXCESS EQUIPMENT. Our e-mail list keeps growing. If you're interested in receiving an E-mail highlighting available excess equipment, please contact Ms. Paula Parker at the

telephone number listed below or send an E-mail to parkerp@ria.army.mil. You can also reach the AMC Excess Equipment List at www.ria.army.mil/isa/. We hope you will enjoy this new way of serving our customers. (AMXIS-L/Ms. Parker/DSN 793-8303)

GLOBAL COMBAT SUPPORT SYSTEM - ARMY (GCSS-A) BASIS OF ISSUE PLAN (BOIP) MAINTENANCE WORKSHOP #5. A meeting was held 6-7 Sep 00 at the Combined Arms Support Command (CASCOC), Fort Lee, VA, to discuss comments received from all MACOMs on the current draft BOIP Feeder Document (BOIPFD). This BOIP essentially provides equipment requirements for all units implementing the GCSS-A in whole or in part. For the most part, the only AMC units affected will be those currently using the Standard Property Book System (SPBS). All of the Maintenance Module related issues were reviewed and a final BOIPFD prepared. That document will be forwarded to the Project Office for Tactical Management Information Systems for further BOIP processing to the U.S. Army Force Management Support Agency (USAFMSA). More to come later. (AMXIS-L/Ms. Winston/DSN 793-8362).

COMMAND SUPPLY DISCIPLINE PROGRAM (CSDP) EVALUATIONS AT THE USER LEVEL. How many installations/activities can honestly say they have an active and contributing user level CSDP evaluation program? If you don't actively pursue these evaluations from your users, you could be setting yourself and your command up for an "attention-getter" you would just as soon forget.

Nobody likes to bring attention to his or her management procedures that do not produce the desired end result. Efforts by some commands fall on deaf ears at the user level simply because of the confusing logistician "lingo" that makes up the requirements listing of the evaluation request. We all need to realize that while we may possess an understanding of CSDP requirements, others may not. Just as I would be lost if someone sent me a listing of requirements in the analytical study of armor deflection and requested that I evaluate the results. I would probably have a hard time finding the listing in my basket prior to the suspense date simply because I have no idea what it is or how my response was going to benefit my mission.

The point of this article is that if you expect meaningful responses to your evaluation requests, you need to ask the questions in plain English. If your requirements listing is easily understood at the user level you help to enlighten the users on how they can practice good supply discipline which will help them to do their mission. If you confuse the users, you are going to get responses that they think you want. For example, as part of the requirements listing for the user level, one of the areas of evaluation is "Review all requests with UND "A" or "B". Are you sure your customers understand the acronym "UND" and the meaning of the codes? If you simplify the requirement to "Are all high priority requests approved by either your Director or Division Chief before you submit them?", it simplifies the language of the requirement and enlightens

your users on what they need to do prior to submitting a high priority request. Another example is "Requisition non- or less-HAZMATs". How about "Do you coordinate all known hazardous item purchases with the local HAZMAT office to ensure we are purchasing the least hazardous materiel to accomplish your mission?"

Even a rocket scientist could understand these "plain English" requirements and so should your other customers. Simplify your evaluation requirements listings to better manage your CSDP at the user level. (AMXIS-L/Mr. Emerick/DSN 793-8316)

SINGLE STOCK FUND (SSF). On 1 May 00 Redstone Arsenal Support Activity (RASA) converted to SSF processing. All conversion processing and actual demonstration of the concept went well. There were only minor problems, all of which are now processing correctly. RASA did an excellent job of purifying their records to ensure a smooth transition and eliminate unneeded records. The remaining seven sites will convert to this way of doing business during Dec 00 and Jan 01. For more information on SSF, please visit their website: <http://www.army.mil/ssf/index.html>. (AMXIS-L/Ms. Monn/DSN 793-6879).

AMC INSTALLATION SUPPLY SYSTEM (AMCISS). Efforts are still underway to bring AMCISS into the 21st Century. The Computer Sciences Corporation (CSC) (formerly Industrial Logistics Systems Center) is currently proliferating the Graphical User Interface (GUI) input screens at all AMCISS sites. We anticipate everyone will be operational by the end of Oct 00. This change will make transaction screens look like a Windows-based application. Following the GUI, outdated Data Management Routines will change to a Relational Data Base Management System environment using Oracle. All of this will enhance system and data access. (AMXIS-L/Ms. Monn/DSN 793-6879)

CONTRACTING OUT OF AMC CENTRAL DESIGN ACTIVITIES (CDAs). AMC plans for outsourcing CDAs became a reality. CSC now operates the former Industrial Logistics Systems Center in Chambersburg and maintains the AMCISS, the Automated Self Service Supply Center, and the Standard Depot System effective 1 Jul 00. As a result of this contracting out, all SCRs must first come to this Activity, ATTN: AMXIS-L, rather than to CSC. In the near future, we will implement the Status Tracking and Reporting System for preparation and submission of all SCRs. AMC guidance for the new way of doing business with CSC is still under development, but we do know the point of entry for processing SCRs will remain as outlined above. (AMXIS-L/Ms. Monn/DSN 793-6879)

BETTER WAYS OF DOING BUSINESS

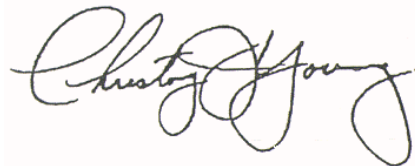
HAVE YOU VISITED THE AMC DEPUTY CHIEF OF STAFF FOR INSTALLATIONS HOME PAGE LATELY?

If the answer is no, you may want to visit us soon. We have revamped our website to be more informative and customer friendly. We now provide office symbols, phone numbers, email addresses, organization charts, publications, links to related websites, and more. Our URL is still www.amc.army.mil/amc/eng/index.html, or you can also reach us through the AMC I&SA Home Page at www.ria.army.mil/isa/. Come visit both of us soon on the Internet and let us know what you think! (AMXIS/Ms. Swift/DSN 793-5536)

THE FY 00 AMC I&SA LESSONS LEARNED WILL BE COMING YOUR WAY SOON!

Our annual Lessons Learned publication will be out soon. It provides a functional summary of major observations resulting from our construction program oversight, technical assistance visits, and assistance/compliance reviews. We provide you with points of contact and email addresses for each issue discussed so that you can obtain additional information if you need to. We plan to have this document available on our website at www.ria.army.mil/isa/ and mailed to all MSCs and installations NLT 31 Oct 00. Check it out and let us know what you think! (AMXIS/Ms. Swift/DSN 793-5536)

FOR THE COMMANDER:



CHRISTOPHER J. YOUNG
Colonel, GS
Deputy Chief of Staff
for Installations